



REQUEST FOR COPIES AND/OR SEARCHES OF COURT RECORDS

Contact Information of Individuals Requesting Record Search or Copies:

Name: _____ Telephone: () _____

Address: _____ City: _____ State: _____

Zip: _____ Email: _____

Information for Case Requested: Criminal or Civil

Defendants Name: _____ Charge: _____

CASE NUMBER: _____ - _____ - _____ . _____ DATE OF BIRTH: ____/____/____

PLEASE ALLOW AT LEAST 7 WORKING DAYS FOR COPIES AND/OR SEARCHES

COPY COST

1-20 PAGES: \$25.00

ADDITIONAL PAGES: \$0.50 (PER PAGE)

EACH CERTIFICATION: \$5.00

RECORDS RESEARCH COST

SEARCH OF PAPER RECORDS HISTORY CHECK, CLOSED CASES, REGISTRES, OR OTHER ARCHIVED RECORDS: \$25.00

RECORDS/COPIES NEEDED

- | | |
|--|--|
| <input type="checkbox"/> 1. COPY OF LAST SIGNED ORDER | <input type="checkbox"/> 9. INCOME WITHHOLDING ORDER |
| <input type="checkbox"/> 2. COPY OF JUDGEMENT | <input type="checkbox"/> 10. GARNISHMENT/ EXECUTION |
| <input type="checkbox"/> 3. COMPLETE FILE | <input type="checkbox"/> 11. INDICTMENT |
| <input type="checkbox"/> 4. HISTORY CHECK | <input type="checkbox"/> 12. COPY OF WARRANT |
| <input type="checkbox"/> 5. ORDER DATED ____/____/____ | <input type="checkbox"/> 13. CASE ACTION SUMMARY |
| <input type="checkbox"/> 6. COPY OF WARRANT | |
| <input type="checkbox"/> 7. COPY OF DIVORCE DECREE AND/OR AGREEMENT | |
| <input type="checkbox"/> 8. PAY HISTORY FOR ALIMONY, JUDGEMENTS, RESTITUTION & FINES/COSTS | |

OTHER: _____

CERTIFICATION NEEDED: YES _____ NO _____

**FEES ARE DUE UPON RECEIVING RECORD REQUEST
(NO CREDIT CARD OR PERSONAL CHECKS)**

***The Lee County District Attorney's Office and employees are not responsible for any errors in the information supplied or liable for any use or disclosure of said information. Our office has Lee County DA records only and cannot supply Federal, Municipal, or records from other counties. The search fee applies even though the search produces no information. **NO REFUNDS.** The form may be delivered or mailed to our office at **2311 Gateway Dr., Second Floor, Opelika, AL 36801.** ***